west virginia department of environmental protection

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Harold D. Ward, Cabinet Secretary
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MEMORANDUM

TO: Katheryn Emery, P.E., Program Manager, DWWM

FROM: Thomas Cazad, P.E., Engineer Senior, DWWM

DATE: October 19, 2026

SUBJECT: Town of Masontown
IJDC Project - 2023W-2414
Herring Road Line Replacement and Material Storage Building Project
Bid Underrun Request

RECOMMENDATION

The use of contingency request, as submitted by The Thrasher Group, for the above referenced project has been reviewed and is technically feasible.

DISCUSSION

The Town of Masontown (Town) is requesting to keep the full amount of the bid underrun of $143,200 for the following items:

- Recondition the Snake Hill Road Tank's interior and exterior seam, which has been leaking, for a cost of $76,312.80.
- Preliminary soft costs associated with a proposed project to replace the Town Tank No.1 and the Snake Hill Booster Station, both of which are at the end of their useful lives. This includes planning ($30,000), funding application preparation ($10,000), aerial mapping ($10,000), and engineering survey and topography ($10,000), for a total cost of $60,000.
- Additional construction contingency of $6,887.20

The request notes that because the IJDC funds ($300,000) fulfill the USACE's cost-share requirement, a proportional amount of the USACE funds would have to be de-obligated if the bid underrun request is not accepted.